

## **AEP Board Meeting Minutes From August 13, 2008**

**Attendees:** Trevor Macenski, Emily Keller (via phone), Wendy Haydon, Janet Dallas, Jennifer Donovan, Kristie Ehrhardt, Matt Franck

**Recorder:** Wendy

**Meeting began:** 11:30 a.m.

**Location:** CH2M HILL .

**Meeting adjourned:** 1:00 p.m.

### **I. Welcome/Introductions**

- A. Welcome to all.

### **II. Minutes (July)**

- A. **Board members** agreed to read them after the meeting, and to vote via email regarding whether to approve them.

### **III. Treasurer's Report**

- A. Checking - \$10,917.19
- B. Savings - \$7,218.37
- C. CD - \$5,148.65
- D. Total - \$23,284.21

### **IV. Business**

- A. **Chapter Director Report:** Kerri absent; no report.
- B. **Ride Share Board on Website:** **Marc** is working on it. **Emily** will discuss this issue with him.
- C. **Selling AEP Items:** Other chapters are selling items through Café Press.com The Board will consider this over the next few months; possibly have items at the 2009 AEP conference. **Trevor** will call Café Press to obtain quotes and will call the 2009 Conference Committee regarding a merchandise booth with AEP items to sell. Possibly have samples of various sizes at each Chapter event, to let people determine correct size, and then they could order directly from Café website.
- D. **Membership Renewal Reminders:** There are two different databases that conflict with each other. **Kerri** will followup with the State Board regarding contacting Stephan George Associates to stop the nagging reminders.
- E. **Legislative Update:** Bruce Webb absent; no report.
- F. **Paypal Account:** Setting up a Paypal account costs \$100. Matt Franck made a motion to authorize the webmaster to set up a Paypal account. The motion was carried unanimously.
- G. **Job Ad Payments:** Discussion was held regarding whether the payment for job ads should continue to be received by Emily (treasurer) or should be sent to Marc (webmaster) then forwarded to Emily. **Emily** will inform Marc that payment checks should continue to be sent to her.

### **V. Programs**

- A. Wine tasting trip in August – was cancelled due to logistics/planning problems.
- B. NEPA half-day workshop on August 27 – 45 people registered.

- C. September program – potential biology talk or wine event. Possibly at Wine Styles in Granite Bay. **Wendy** to send to Kristie the contact information for Lakeside Beverages. **Kristie/Jennifer** to contact Lakeside Beverages. **Wendy** to contact Carrie Boyles re: the wine store in Roseville. Consider a future Second Saturday Art Walk as a program for AEP.
- D. October 30 – 11:30 a.m. – 1:00 p.m. lunch program. Brian Boxer is the speaker. Topic: Developing and Evaluating Alternatives at location TBD. This will be an advanced CEQA discussion. **Janet/Trevor** will ask around for specific alternatives questions to be answered at the luncheon.
- E. November 14 Fall CEQA Workshop – will be held at KVIE. It will be a full-day workshop. Speakers: Michael Johnson/Kleinfelder, **Gary \_\_\_\_** or **Sydney \_\_\_\_**/EDAW, and possibly law firm representatives.
- F. Holiday mixer – to be held on December 10 at location TBD. Potential venues include the Railroad Museum, Sacramento Museum for Women.

## **VI. Other Scholarship/Student Liaisons**

- A. Kristin absent – no report.
- B. Trevor contacted the American Planning Association (APA) student liaison, and will continue to coordinate with him. Trevor also set up a LinkedIn AEP Superior California Chapter Group.

## **VII. Membership Update**

- A. Christy absent – no report.

## **VIII. Newsletter/Website:**

- A. **Newsletter:** The August newsletter is expected to be sent out next week. The September 17, 2008 AEP luncheon in Redding will be mentioned in the upcoming newsletter. **Bruce Webb** is providing a Legislative Committee update. **Kerri** is providing a Chapter Director Report. A programs article is needed. The August 27 workshop will be advertised. A calendar of programs will be included. A member profile will be included – **Matt** will interview Janet as first member who is profiled. The AEP newsletter editors from various chapters had a conference call on August 8 – this is the first of the quarterly calls that will occur.
- B. **Website:** **Trevor** will send the LinkedIn link to Marc to be added to the AEP website.

## **IX. Next Board Meeting**

- A. The next meeting is scheduled for September 16, 2008 at 11:30 a.m. at Janet's office (EDAW, Inc.).
- B. **Janet** will email the board members with a request to RSVP to the meeting for lunch planning purposes around September 10, 2008.
- C. Address:  
EDAW, Inc.  
2022 J Street  
Sacramento, CA 95814  
916-414-5877 (Janet)

**Directions to EDAW Inc.:**

From I-80, go to I-5 and go south

Take the J Street exit

Office is between 20<sup>th</sup> and 21<sup>st</sup> streets

From Capitol City Freeway (aka Business 80), take the J Street exit

Turn right on I Street

Turn left on 20<sup>th</sup> – go to J Street

Office is between 20<sup>th</sup> and 21<sup>st</sup> streets