

## **AEP Board Meeting Minutes From April 8, 2009**

**Attendees:** Christy Ryan, Trevor Macenski, Scott Sjulín, Kristie Ehrhardt, Lisa Raffetto, Matt Franck, and Wendy Haydon

**Recorder:** Wendy

**Meeting began:** Noon

**Location:** Kleinfelder

**Meeting adjourned:** 1:00 p.m.

### **I. Welcome/Introductions**

A. Welcome to all.

### **II. Minutes (March)**

A. No changes were made to the March minutes. Trevor Macenski made a motion to approve them as-is, Scott Sjulín seconded the motion, and the motion passed unanimously.

B. **Treasurer's Report:** Emily Bacchini is absent. No report.

### **III. Business**

A. **Action Item List:** Wendy Haydon has been updating the Action Item List with recent months' assignments as well as adding 2008 assignments to ensure Board members completed all assignment.

B. **Bi-Monthly Emails to Members:** **Matt Franck** will include a legislative update in the bi-monthly emails to members.

### **IV. Programs:**

A. **APA Speaker Series:** **Trevor Macenski** will coordinate with APA regarding what our level of involvement will be.

B. **Redding Sub-Chapter:** **Kristie Ehrhardt/Janet Dallas** will talk with Bruce Webb regarding upcoming northern California programs.

C. **Program Committee:** **Christy Ryan** will set up a Program Committee meeting and will email the members regarding the meeting date/agenda.

D. **March Program Outcome:** The program regarding solar energy was good; there were approximately 30 attendees.

E. **April 22 Lunch Program:** There are 13 RSVPs to date for the ACOE presentation at the Club Pheasant.

F. **May or June Program:** **Trevor** will contact the USFWS regarding being a speaker.

G. **July Mixer:** The mixer will be held at Sudwerks in Davis, jointly with PEMA.

H. **November State Director Meeting:** **Trevor** will continue to find out what the Directors will need for this meeting.

I. **Holiday Mixer:** This event needs to be planned.

J. **May 7<sup>th</sup> Brew it Up Mixer:** Christy is on vacation at that time so will not attend. Instead, Matt and Wendy will attend. **Christy** will provide an AEP table sign for the mixer.

## V. Scholarship/Student Liaisons

- A. **Research Regarding Area Colleges/Universities:** **Scott** will research area colleges and universities to determine what environmental programs are offered. He will talk to the Board members regarding who they know at the schools who could be our contact persons. He will also prepare a broadcast email to the colleges regarding AEP, and the award of a complimentary AEP membership. He will also check out scholarship posting websites. This research should be completed within 2 months.

Discussion (comments) regarding the Frequently Asked Questions sheet was tabled. **Scott** will discuss the scholarship program and their bylaws with the San Diego Chapter by the May Board meeting. **Scott** will make the suggested changes to the application, and will bring it to the May meeting.

- B. **UC Davis Student Career Fair:** **Scott, Lisa Raffetto, and Trevor** will attend this and will staff the AEP booth. They will develop a staffing schedule amongst themselves. The AEP booth will be sent to Trevor. **Lisa** will request the \$150 payment from Emily and will take it to the fair. **Lisa** will write a donation letter to accompany the payment.
- C. **Scholarship Winner:** **Matt** will add the scholarship winner to our email distribution list. **Scott** will forward the winner's contact information to Lynne Binder for adding to the membership database.

## VI. Membership Update

- A. Lisa Raffetto had nothing to report. Of the people listed in Matt's email distribution list, Matt reported that 16.5 percent are agency representatives (42 out of 254), and the remainder are consultants.

## VII. Newsletter/Website:

- A. **Newsletter/Website:** Matt reported that the April newsletter was distributed. Content for the June newsletter will be discussed at the May Board meeting. In the June newsletter, kudos to Marc Descollonges should be included for the stellar job he does at maintaining our website.
- B. **Website:** Emily is absent; nothing to report.

## VIII. Next Board Meeting

- A. The next meeting is scheduled for May 27, 2009 at 11:30 a.m. at Trevor's office (Michael Brandman Associates).
- B. **Trevor** will email the Board members with a request to RSVP to the meeting for lunch planning purposes in late May.

- C. Address:  
Michael Brandman Associates  
2000 O Street  
Sacramento, CA 95811  
916-447-1100 (Trevor)

### **Directions to Michael Brandman Associates:**

Building is at the corner of 20<sup>th</sup> & O streets in downtown Sacramento