

## **AEP Board Conference Call Minutes From June 10, 2009**

**Attendees:** Christy Ryan, Trevor Macenski, Scott Sjulín, Lisa Raffetto, Matt Franck, Emily Bacchini, Janet Dallas, and Wendy Haydon

**Recorder:** Wendy

**Call began:** 1:30 p.m.

**Location:** Conference Call

**Call adjourned:** 2:00 p.m.

### **I. Welcome/Introductions**

A. Welcome to all.

### **II. Minutes (May)**

A. The May minutes were not presented at the June meeting.

### **III. Treasurer's Report:** Emily Bacchini reported the following balance sheet totals:

A. Checking - \$8,438.44

B. Savings - \$300.04

C. CD - \$12,284.65

D. Total - \$21,023.13

### **IV. Programs:**

A. **June 24<sup>th</sup> Program:** Bruce Webb will talk regarding a wind project. **Janet/Kristie** will follow-up with Sofia Restaurant, and will finalize details with Bruce. The flyer advertising the luncheon needs to be produced and emailed to the membership ASAP.

B. **Program Sub-Committee:** A Program Sub-Committee meeting was held yesterday, and the remainder of the 2009 programs was planned. **Janet** will call regarding a visual resources program for either August or October. July 23 will be the Sudwerks mixer with PEMA in Davis. A Caltrans talk is being considered. September 30 will be the NEPA workshop. November 6 will be the CEQA workshop. December 3 will be the holiday mixer – being considered to be held at the Discovery Museum or an art gallery. A second NEPA workshop, to be held in Redding, was discussed. The Sacramento attorney workshop presenters may not want to do a second workshop, so new speakers with new curriculum would be needed. Thirty-five attendees at the workshop are needed to break even. **Christy** will talk with Michael Johnson to see if he has a panel who could do the Redding NEPA workshop.

C. **November State Director Meeting:** Information for several (4 to 5) hotels was faxed over to Lynne Bynder. A mixer with the Superior California Chapter board and the State Board is tentatively planned for that weekend. Location TBD.

D. **APA Speaker Series:** **Trevor** will obtain APA Speaker Series flyers to hand out at our next AEP events.

E. **April Luncheon Thank You:** **Janet** will send a thank you letter to Mike Finan/COE for his talk.

### **V. Scholarship/Student Liaisons:** Scott incorporated the comments from the previous version of the scholarship documents. Trevor made a motion and Janet seconded it to approve the scholarship documents. It passed unanimously. Scott asked if any Board members had contacts at the universities/colleges to send the scholarship application materials to.

**VI. Other:** Holding Board meetings every other month, with Board conference calls being held on opposite months was briefly discussed and will be considered at the July meeting.

**VII. Next Board Meeting**

- A. The next meeting is scheduled for July 8, 2009 at 11:30 a.m. at Christy's and Lisa's office (Kleinfelder).
- B. **Christy or Lisa** will email the Board members with a request to RSVP to the meeting for lunch planning purposes in early July.
- C. Address:  
Kleinfelder  
3077 Fite Circle  
Sacramento, CA 95827  
916-366-1701 (Christy)

**Directions to Kleinfelder:**

Take Bradshaw Road exit off US 50 – go north  
Right on Business Park Drive – go 0.7 mile  
Right on Horn Road – go 0.1 mile  
Right on Fite Circle – go 0.3 mile