

AEP Board Meeting Minutes From October 13, 2009

Attendees: Christy Ryan, Trevor Macenski, Lisa Raffetto, Janet Dallas, Wendy Haydon, and Emily Bacchini and Kristie Ehrhardt by telephone. (Matt Franck and Scott Sjulín were absent).

Recorder: Wendy Haydon
Location: Kleinfelder

Meeting began: 11:30 a.m.
Meeting adjourned: 1:00 p.m.

I. Welcome/Introductions

- A. Welcome to all.

II. Minutes (September)

- A. The September minutes were reviewed/approved during the meeting. Motion by Trevor Macenski and seconded by Janet Dallas; passed unanimously.

III. Treasurer's Report: Emily Bacchini reported the following:

- A. Checking - \$11,096.90
- B. Savings - \$300.04
- C. CD - \$12,284.65
- D. Total - \$23,681.59

IV. Business

- A. After the first of January 2010, **Christy Ryan** will talk with Wirt Lanning, Bruce Webb, and Mieke Sheffield regarding Redding sub-chapter programs and whether to separate Redding's costs from our costs – it is a goal to build programs in Redding in 2010.
- B. Christy asked **Bruce Webb** to send documents to her regarding the Legislative Liaison position. The Board is attempting to determine if that position is “elected” or “appointed”, and how or whether to present that position on the ballot that will be distributed to the membership in November 2009.
- C. All **Board members** who are interested in remaining on the Board in 2010 should email to Wendy by October 23, 2009 (1) their interest in remaining on the Board, and (2) what position they are interested in. Shortly thereafter, **Wendy Haydon** will write a brief Call for Nominations and Ballot Survey, and **Matt Franck** will e-blast it to the membership. The ballot will be done on Survey Monkey by November 1 so that it can be sent in an e-blast before the November 6 mixer. Kristie Ehrhardt indicated she would not be continuing on the Board in 2010. Motion by Trevor Macenski to purchase an Amazon.com \$50 gift card for Kristie for her great efforts and years of service on the Board. Seconded by Lisa Raffetto, it passed unanimously. **Wendy** will purchase the card; the Board needs to decide when to present the card to Kristie.
- D. Trevor provided comments to the State on its proposed budget.
- E. The Environmental Council of Sacramento (ECOS) has asked our chapter to sponsor its upcoming one-day land use planning workshop, to be held on November 7, 2009. Trevor will ask ECOS who is the benefactor of this event (ECOS or Sacramento Children's Home [Casa Garden Restaurant is where the event will be held]), the level of sponsorship (\$\$) requested, and what the sponsorship would provide at the workshop, and will report to the Board, so that we can make a decision regarding

sponsorship. An email motion and vote will occur when we receive answers to our questions.

- F. **Action Item List:** **Wendy** will delete the ongoing items from the active list, and will reorganize the list so the current month is presented first. The **Board members** should provide updates to the list to Wendy to incorporate.
- G. The Board scheduled a 2010 planning meeting, to be held on December 17th at EDAW at 6 p.m. **Wendy** will put this event on the Outlook Calendar for the Board.

V. **Programs:**

- A. **September 30 Free NEPA Workshop:** It went well. There were 50 attendees.
- B. **October Lunch Program:** It was decided to not hold an October program.
- C. **November 6 CEQA Workshop:** It will be held from 8:30 a.m. – 4:30 p.m. at the City of Roseville Corporate yard.
- D. **November 6 Mixer with State Directors:** We will provide appetizers at the mixer, and there will be a no-host bar. **Trevor** will research the cost of the appetizers and will report to the Board so we can make an email motion and vote. Motion by Janet to keep the costs to \$20 per person for the appetizers; seconded by Lisa Raffetto, it passed unanimously.
- E. **Holiday Mixer:** We are holding our mixer at the Blue Cue on December 3rd. We will provide water and sodas and 1 alcoholic beverage for free to all attendees. We will charge no cover fee to attendees. Several games were suggested, including: Ugly Sweater, Christmas Hat, Christmas Sweater, with prizes being given away. A raffle is also being considered. **Janet** will contact The Wildlife Society, and **Trevor** will contact APA to determine if either or both organizations are interested in partnering with us in holding a joint event. Motion by Janet for a \$2,000 budget, seconded by Trevor, it passed unanimously. **Wendy** will put this event on the Outlook Calendar for the Board.
- F. **Potential Future Programs:** Beer brewing event at Brew it Up (Scott Sjulín obtained a cost estimate for this); career/life coaching, resume builder, NEPA/CEQA integration, NEPA basics, NEPA and CWA Section 401, Cumulative effects, Navy Base reuse, Floodplains/wetlands. These potential programs will be discussed at the Dec 17 planning meeting.

VI. **Scholarship/Student Liaisons**

- A. November 5 is the UC Davis Career Fair. **Trevor** will check on the AEP booth's location. If it cannot be located, we will not participate. (We did an email vote a couple of weeks ago to participate). **Emily** will send a check if Trevor can locate/obtain the booth. **Lisa** will staff the booth, and would like assistance. **Matt** should do an e-blast to the membership asking for volunteers to staff the booth.

VII. **Membership Update**

- A. Two people who are new members are not receiving AEP emails. **Christy** will provide their contact information to **Matt** to add to the database, and to **Trevor** so that he can speak with Lynne Binder regarding making sure they are added to her database.

VIII. **Newsletter/Website Update**

- A. The October newsletter was sent out, and had a lot of interesting articles. It needs to include photographs in future issues. **Christy** reviewed our website and will instruct **Marc Descollonges** regarding how it needs to be updated. It was discussed that there

are extra email accounts for the website that may not be needed. This issue will be tabled to the December 17th meeting. **Christy** will check our website to make sure it is current and correct and will coordinate with Marc regarding any needed changes.

B. E-blasts Needed: Matt will do.

1. **This week (week ending Oct 16):** PEMA Oct 20 event
2. **Next week (week ending Oct 23):** AEP November election, CEQA Nov 6 Workshop, Call for volunteers at Nov 5 UCD Career Fair, State Board mixer Nov 6, Holiday mixer Dec 3, Nominations for 2010 AEP Awards due Dec 4

IX. APA Liaison Update

- A. **Matt** should continue to keep e-blasting the APA Speaker Series events.

X. Next Board Meeting

- A. The next meeting is scheduled for November 11, 2009 at 11:30 a.m. at the Esquire Grill near 13th and K Street.