

## **AEP Board Meeting Minutes From November 11, 2009**

**Attendees:** Christy Ryan, Lisa Raffetto, Janet Dallas, Wendy Haydon, Emily Bacchini, Matt Franck (Trevor Macenski and Scott Sjulín were absent).

**Recorder:** Wendy Haydon  
**Location:** Esquire Grill

**Meeting began:** 11:30 a.m.  
**Meeting adjourned:** 1:00 p.m.

### **I. Welcome/Introductions**

- A. Welcome to all.

### **II. Minutes (October)**

- A. The October minutes were reviewed/approved during the meeting. Motion by Emily Bacchini and seconded by Janet Dallas; passed unanimously.

### **III. Treasurer's Report:** Emily Bacchini reported the following:

- A. Checking - \$10,216.90
- B. Savings - \$300.04
- C. CD - \$12,284.65
- D. Total - \$22,801.59
- E. The Board conducted a line-by-line review of the Draft 2010 Chapter budget. The Board will vote on the budget at the December Board meeting.

### **IV. Business**

- A. Upcoming Board Elections – three new people have expressed interest in being on the Board. Nominations will close on November 13, 2009. **Wendy Haydon** will develop the ballot on Survey Monkey with Matt Franck's help by November 20, 2009. The ballot will close on December 10, 2009. It was determined (via contact with Kent Norton) that the legislative liaison position is an appointed position, so it does not need to be included on the ballot.

### **V. Programs:**

- A. **November 6 CEQA Workshop:** The workshop went well. There were 28 attendees.
- B. **November 6 Mixer with State Directors:** The mixer went well. It was held at McCormick & Schmick's. There were approximately 24 attendees (primarily State Board members plus Chapter Board members).
- C. **Holiday Mixer:** We are holding our mixer at the Blue Cue on December 3<sup>rd</sup>. **Matt** should email the flyer advertising the mixer to the membership by November 13<sup>th</sup>.
- D. **Potential Future Programs:** Roger Turner/NAEP Liaison has some program ideas for 2010.

### **VI. Scholarship/Student Liaisons**

- A. We did not participate in the November 5<sup>th</sup> UC Davis Career Fair due to lack of people to staff our booth. The \$50 we paid for the booth is nonrefundable.
- B. A total of 5 or 6 scholarship applications have been received to date. **Scott Sjulín** will contact Emily Bacchini and Lisa Raffetto to review the applications as a committee. They need to be reviewed ASAP and will be announced in the December newsletter and at the January 2010 lunch program meeting.

**VII. Membership Update**

- A. **Lisa** will email the non-member attendees from the November 6<sup>th</sup> CEQA Workshop regarding membership.

**VIII. Newsletter/Website Update**

- A. **Matt** will email the Board with article assignments for the December newsletter. No updates were provided regarding the website.

**IX. APA Liaison Update**

- A. Trevor was absent; no report.

**X. Next Board Meeting**

- A. The next meeting is scheduled for December 3, 2009 at 4:00 p.m. at the Blue Cue (just prior to the Holiday Mixer). The 2010 Board Planning Meeting will be held on December 17, 2009 at 6:00 p.m. at AECOM.