

AEP Board Meeting Minutes From April 21, 2010

Attendees: Christy Ryan, Trevor Macenski, Matt Franck, Emily Bacchini, Lisa Raffetto, Janet Dallas, and Wendy Haydon (Jennifer Parson, Peter Masson, and Ali Kleyman were absent)

Recorder: Wendy Haydon

Meeting began: 11:30 a.m.

Location: ESA

Meeting adjourned: 1:00 p.m.

I. Welcome/Introductions:

- A. Welcome to all.

II. Minutes:

- A. The January and February 2010 minutes were reviewed/approved unanimously during the meeting.

III. Treasurer's Report: Emily Bacchini provided the treasurer's report, as follows:

- A. Checking - \$8,818.31
- B. Savings - \$300.04
- C. CD - \$12,330.93
- D. Total - \$21,449.28
- E. Emily submitted the Quarterly Report to CA EAP, and has paid for 2 of 14 scholarship applicants to date.

IV. Business:

- A. Peter Masson, Trevor Macenski, Ali Kleyman, and Bruce Webb attended the AEP Summit in March. It focused on CA AEP website changes. They are developing a centralized system for all chapters for the website, to avoid having to go to individual chapter websites. Specifically mentioned was merchandise and job postings. A searchable CEQA Guidelines will be posted on the website; it will be available to members at no cost and to non-members for a nominal fee. The 2011 AEP Conference will be held March 6-9, 2011 in Monterey, CA.
- B. Director's Report: AEP may assume the role of the Office of Planning and Research's (OPR) State Clearinghouse if the State of California eliminates the OPR. A permanent conference committee was formed to aid the local conference committees in planning the annual statewide conference each year. When NAEP's conference is to be held in California (possibly 2015), the Superior California Chapter may elect to hold a joint AEP/NAEP conference. The NAEP/AEP affiliation and benefits to members are still being reviewed by the State Board. The CA AEP membership database is still being worked on; it is tentatively planned to be complete by the end of May 2010. Chapter website updates will start after completion of the CA AEP website.

V. Programs:

- A. The January 2010 program was well attended (45 attendees) and all event preparations went smoothly.
- B. The March 31, 2010 program had ~25 to 30 attendees, and went well. A representative of California Department of Fish and Game was the speaker. She has staff who may be available to speak at our meetings in the future. A thank you card

needs to be sent to her. Christy Ryan will request Ali Kleyman to send the card, and to obtain a copy of the powerpoint presentation so we can post it on our website.

- C. The April 2010 program was postponed until June due to a lack of available meeting venues in Roseville. Cattlemen's is a possible venue.
- D. The May 21, 2010 CEQA workshop will be held at the City of Roseville Corporate Yard. Potential speakers are Gary Jakobs, Jim Moose, and Kelly Tabor. Janet Dallas made a motion for the Board to approve these speakers. Matt Franck seconded the motion, and the motion passed unanimously.
- E. The May 26, 2010 program will be held at Embassy Suites. It will be a presentation regarding cultural resource evaluations for CEQA documents.

VI. Scholarship/Student Liaisons

- A. Jennifer Parson was absent; no report provided.
- B. The Board knows of no school fairs (UC Davis and CSUS) that are currently scheduled.
- C. **Christy Ryan** will contact Scott Sjulín (former Scholarship/Student Liaisons Committee Chairman) to request that he pass his committee information to the current Committee Chairman, Jennifer Parson.

VII. Newsletter/Website Update

- A. The May 2010 newsletter will be published on May 1st. All articles are due on April 30th – submit them to Matt. To be included in the newsletter are the following:
 - 1. An article and photo regarding the scholarship lunch
 - 2. An article regarding the March 31st program (Emily to do)
 - 3. May and June program announcements
 - 4. Legislative Update (Matt to talk to Bruce)
 - 5. AEP/NAEP Affiliation (Matt to provide information from Gene Talmadge's recent email)
 - 6. APA Speaker Series marketing announcement
 - 7. Job announcement from MBA
 - 8. Membership information (Lisa to provide)
- B. Matt will develop an online survey for members asking them to provide their top 3 topics for future programs, the city where the program should be held, suggested speakers, and preference for a lunch time or evening program. Two surveys will be developed; one for all members, and another survey for the Redding members. Matt will submit his draft surveys to the Board for review/approval prior to sending to the membership.

VIII. Membership Update

- A. Lisa Raffetto has no report regarding current membership. She will email members who have not renewed their current membership. **Lisa** will obtain the attendees list from the March 2010 program from Ali Kleyman, and will email non-member attendees.

IX. APA Liaison Update

A. Trevor Macenski had no news to report.

X. Next Board Meeting

A. The next meeting is tentatively scheduled for May 19, 2010 at 11:30 a.m. at CH2M HILL, to be hosted by Wendy Haydon and Matt Franck.