

AEP Board Meeting Minutes From June 30, 2010

Attendees: Christy Ryan, Trevor Macenski, Matt Franck, Peter Masson, Ali Kleyman, Emily Bacchini, Janet Dallas, and Wendy Haydon, and guest Gene Talmadge/CA AEP President (Jennifer Parson and Lisa Raffetto were absent)

Recorder: Wendy Haydon
Location: Embassy Suites

Meeting began: 1:15 p.m.
Meeting adjourned: 2:25 p.m.

I. Welcome/Introductions:

- A. Welcome to all.

II. Minutes:

- A. The May 2010 minutes were reviewed. Janet Dallas made a motion to approve them, Peter Masson seconded the motion, and they were approved unanimously.

III. Treasurer's Report:

- A. Emily Bacchini provided the report via email.
- B. Checking - \$6,683.51
- C. Savings - \$300.04
- D. CD - \$12,330.93
- E. Total - \$19,314.48

IV. Business:

- A. The California AEP Board meeting will be held on July 17th. **Christy Ryan** will attend instead of Trevor Macenski.
- B. The new California AEP website should be available in 4 to 6 weeks. Our Chapter website will be redeveloped later. Webmaster training will be offered. The webmaster for the Chapter website will cost \$50 to \$75 per year. CA AEP may decide on a marketing and job ad policy for all chapters.
- C. AEP Chapter member Craig Stevens has expressed interest in helping the Board. His role and level of involvement will be determined.
- D. Trevor made a motion that **Emily Bacchini** should purchase \$200 in gift cards in \$20 increments for gifts for speakers, from Amazon.com, plus thank you cards. Janet seconded the motion, and it passed unanimously.

V. Programs:

- A. The June lunch program had a good turnout. **Ali Kleyman** will ask Hal Holland for a copy of his presentation to post on our website. **Matt Franck** should then e-blast to our membership its availability on the website.
- B. The July lunch program is set – will be CA Rapid Assessment Model, to be held at Embassy Suites.
- C. A late August (last Wed in Aug) half-day NEPA program (free to members) will be offered. A mailer will be prepared to be sent to all local Planning Departments. **Trevor** will develop the mailing list using a listserve company. Janet made a motion to spend up to \$300 for the mailing list, seconded by Peter. Passed unanimously.
- D. **Christy** is working on developing a mixer with The Wildlife Society and PEMA to be held in early August (1st or 2nd week).

- E. The September lunch program needs to be developed. **Ali** will take the lead on developing it – subject = storm water regulations with a presentation by a CDM staff person.
- F. The October CEQA Basics workshop will be offered between Oct 11 and 20; there will be a cost to all attendees. **Janet** is working on this event.
- G. Peter had nothing to report on developing a program in the Redding area (Tom Gates giving a cultural resources program, or other speaker/topic?).
- H. Trevor made a motion to hold our annual holiday party at the Blue Cue with APA and The Wildlife Society. Seconded by Peter; passed unanimously. **Christy** will contact the Blue Cue to schedule it on December 9th or 16th. **Janet** will check with SAME regarding when their party will be held so that we do not schedule our party to conflict with their party.

VI. Scholarship/Student Liaisons

- A. Jennifer Parson has stepped down from her position. No report was provided.
- B. There will be college career fairs in September. **Lisa Raffetto, Trevor, and Christy** expressed interest in staffing our booth there. Scholarship applications need to be updated by **Lisa**.

VII. Membership Update

- A. Lisa Raffetto was absent. No report provided.

VIII. Newsletter/Website Update

- A. The July 2010 newsletter will be published on or about July 1st. Items to be included in the newsletter are the following:
 - 1. Programs updates and recaps and Save the Date for September and October programs
 - 2. Legislative Update from Bruce Webb
 - 3. Speaker Series information

IX. APA Liaison Update

- A. Speaker Series (we are not a sponsor this year): **Christy** will ask Julia Lave-Johnston regarding us providing beverages for one of the talks.

X. Next Board Meeting

- A. The next meeting is tentatively scheduled for July 28, 2010 at 1:15 p.m.