

## **AEP Board Meeting Minutes From January 26, 2011**

**Attendees:** Trevor Macenski, Janet Dallas, Emily Bacchini, Ali Kleyman, Matt Franck, Todd Gordon, Wendy Haydon, Debra Lilly, Hank Boucher, Craig Stevens, and Chrissy Meier

**Recorder:** Wendy Haydon

**Meeting began:** 11:30 a.m.

**Location:** CH2M HILL

**Meeting adjourned:** 1:10 p.m.

### **I. Welcome/Introductions:**

- A. Welcome to all.

### **II. Minutes:**

- A. The December 2010 minutes were reviewed. Trevor Macenski made a motion to approve them, Hank Boucher seconded the motion, and they were approved unanimously.

### **III. Treasurer's Report - Emily Bacchini provided the following report:**

- A. Checking - \$6,334.69
- B. Savings - \$300.04
- C. CD - \$12,340.26
- D. Total - \$18,974.99
- E. California AEP will send the new computer program to Emily for 2011.

### **IV. Business:**

- A. Director's Report: Trevor Macenski gave a Director's report from the State Board meeting that was held on January 8, as follows:
  - 1. The State website will be available to the Board and the public by the end of February. The chapter websites are constructed and will be completed after the State website bugs are worked out.
  - 2. A policy audit of the chapters regarding job ads will recommend that chapters will not charge for job ads on their website and in newsletters, but can include the ads for free. The State will keep its fee structure. Lynne Bynder will be the contact for job ads. We will let people who have job ads keep them until they expire. **Trevor** will tell Marc to hold on recruiting new job ads. The chapters can continue to sell marketing ads on their websites and in newsletters. The State will have a merchandise store, rather than chapters having them.
  - 3. The State Board is discussing a possible future APACA/AEP affiliation.
- B. Newsletter: See VIII below.
- C. 2012 Conference Planning: the Sheraton Hotel will be the conference hotel for 2012.
- D. 2011 Conference: Trevor, Hank Boucher, Craig Stevens, and maybe Janet Dallas will attend. All booths except one at the conference have been sold.

### **V. Programs:**

- A. CEQA Half-Day workshop on January 27: the 8 a.m. – noon workshop to be held in Roseville has 35 to 40 attendees registered. The room capacity is 45.
- B. Upcoming programs: Program lunches will continue to be held at Embassy Suites. **Emily** will contact the SWRCB for a speaker for February re: the wetland protection

policy regulation. **Ali** will contact a potential speaker from CDFG. Craig Stevens will give a presentation on March 30 regarding water rights. A second speaker will discuss the instream flow policy. Two mixers or lunch programs are being considered for Chico or Redding, and two additional mixers or lunch programs are being considered for Stockton or Modesto. Trevor has established a contact (Jodi Gallaway) to help find venues for CEQA programs in Chico. **Matt** will ask Bruce Webb and Wirt Lanning to make recommendations for Redding venues. Other potential programs that were discussed were a speed networking event in April, a weekend day tour in May, a mixer in June, an air quality-focused program in August, a project lunch panel in October, and a holiday mixer in December. Another potential topic is CEQA case law.

#### **VI. Scholarship/Student Liaisons**

- A. Todd will check into holding a mixer for CSU Chico students.
- B. Todd updated the scholarship application and Frequently Asked Questions flyer and sent the information to Marc for posting on the website. **Todd** will follow up with CSUS, CSU Chico, and UC Davis regarding scholarships, and will also tell the schools about the Call for Posters for the 2011 conference. Scholarship(s) to be awarded in Fall. The UC Davis career fair will be held on February 17; Lisa would like to help. **Todd** will obtain the booth from Lynne Binder. Trevor made a motion for up to \$300 to pay for career fairs in 2011. Debra seconded the motion. It passed unanimously. **Todd** will inform American River College regarding the availability of student memberships; **Emily** will tell Sacramento City College. The student rate for monthly programs is \$10.

#### **VII. Membership Update**

- A. **Ali** will check on the cost of a booth for Earth Day at Cesar Chavez Park.
- B. Matt reported that we have 202 members; 3 new members in December and 2 new members in November.
- C. Craig prepared a list of consulting firms to be contacted to recruit members.

#### **VIII. Newsletter/Website Update**

- A. Newsletter articles are due to Debra on February 4. Newsletters will be published in the middle of the following months: April, June, August, October, and December. February articles will include the 2011 and 2012 conferences, scholarships, an abstract for Craig's lunch program, and a teaser for the State AEP website. The April newsletter will include an article regarding the State AEP website and possibly articles from the Environmental Monitor.

#### **IX. APA Liaison Update**

- A. The APA Speaker Series will be planning focused, and not focused on the environment. Our chapter will advertise them, but will not sponsor a talk.

#### **X. Next Board Meeting**

- A. The next meeting is scheduled to be held after the next program meeting at Embassy Suites.