

AEP Board Meeting Minutes From July 21, 2011

Attendees: Janet Dallas, Emily Bacchini, Ali Kleyman, Todd Gordon, Matt Franck, Debra Lilly, Wendy Haydon, and Craig Stevens

Recorder: Wendy Haydon

Meeting began: 4:00 p.m.

Location: River City Brewing Company

Meeting adjourned: 5:00 p.m.

I. Welcome/Introductions:

A. Welcome to all.

II. Minutes:

A. The June 2011 minutes were reviewed. Emily Bacchini made a motion to approve them, Ali Kleyman seconded the motion, Matt Franck abstained, and they were approved.

III. Treasurer's Report: Emily reported that a subvention check that has not been received yet, will be for approximately \$4,000. Emily emailed the July Balance Sheet to the Board on July 29, 2011. It is summarized below.

A. Checking - \$6,453.46

B. Savings - \$300.04

C. CD - \$12,349.44

D. Total - \$19,102.94

IV. Business:

A. Director's Report: Trevor Macenski was absent; he submitted his report via email prior to the meeting. He is currently working with the State AEP on the revisions to the State AEP website, the AEP White Paper on impacts to agricultural lands from solar projects, and the 2012 Conference. He indicated that there is currently a director-at-large position on the State Board that is open and he is considering taking. He will stay with our Board until a suitable replacement is found. The Board questions whether Trevor will remain 2012 Conference chairman if he departs from our Board?

B. 2012 Conference Planning: Crocker and Crocker (a public relations firm) has been hired to develop a marketing campaign for the 2012 Conference – target is to market to local government, agencies, law firms, consulting firms, and schools. The State AEP has approved the 2012 conference budget and business plan. The panel presentation submittals are due on July 31, 2011. Trevor requests that **Todd Gordon** send a request to the school contacts asking if they would like to be notified of the 2012 conference student poster competition. Craig Stevens indicated that he has met with the Water Education Foundation and has developed a half-day tour for the conference. Destinations include West Sac Levee Improvements, Miller Park, Freeport Diversion Structure Improvement, Mitigation Bank in Cosumnes, and lunch with wine tasting at Scribner Bend – cost is \$82pp, assuming 40 attendees. The question of when to hold the tour was raised (before, during, or after the conference?). **Craig** will check with ICF regarding sponsoring this trip to reduce the attendee price. The Board suggests that Trevor hold another conference committee meeting.

V. Programs:

- A. June 29, 2011 Chico CEQA Basics Workshop: it has been postponed to August 29, 2011 because of an insufficient number of registrants.
- B. August 31, 2011: Remy Thomas program regarding Baselines will be held at Embassy Suites. They will also give a program in October (date not set yet) regarding Alternatives and Cumulative Impact Analysis.
- C. September Program: **Chryss Meier** will be giving a talk regarding Indirect Source Review. Date is not set yet.
- D. November Program: to be determined.
- E. Holiday Party Planning: **Ali** is researching Hot Italian, Crock Art Museum, and Cafeteria 15L, and will provide a report to the Board via email in the next few weeks.
- F. Eureka CEQA Workshop or Mixer: Matt explained that Eureka is located in the Bay Area Chapter's jurisdiction. The Board decided that **Trevor** should talk to the Bay Area Chapter regarding setting up a workshop or mixer, possibly as a joint event between our two chapters.
- G. Ali reported that she is moving to Massachusetts at the end of August and will be leaving our Board.

VI. Scholarship/Student Liaisons

- A. **Todd** will contact Humboldt SU, CSUS, Chico SU, and UCD again regarding scholarships. **Todd** will coordinate with Trevor and the Bay Area Chapter regarding holding a joint chapter HSU Student event. Todd reported that HSU students are interested in helping at the 2012 conference.

VII. Membership Update

- A. Matt indicated that we have 190 members. We have 30 fewer members than last year at this time. Membership is down 8.4% for State AEP. **Matt** will email people whose memberships have lapsed and will send a list of new members to Debra for inclusion in the newsletter.

VIII. Newsletter/Website Update

- A. **Debra** is writing the newsletter; she will send it to Matt on July 22.

IX. APA Liaison Update

- A. Our August 26th talk for the APA Speaker Series is being developed by AECOM staff.

X. Next Board Meeting

- A. The next meeting is scheduled to be held on August 31st at Embassy Suites. Wendy will be on vacation then, so **Debra** will take the minutes at that meeting.