

## **AEP Board Meeting Minutes From October 4, 2011**

**Attendees:** Janet Dallas, Trevor Macenski, Matt Franck, Wendy Haydon, and Craig Stevens (by phone)

**Recorder:** Wendy Haydon

**Meeting began:** 12:00 p.m.

**Location:** AECOM

**Meeting adjourned:** 1:00 p.m.

**I. Welcome/Introductions:**

A. Welcome to all.

**II. Minutes:**

A. The August minutes have not been distributed to the Board. No review or vote.

**III. Treasurer's Report:** Emily absent. No report.

**IV. Business:**

A. Trevor Macenski reported that California AEP is still updating the Chapter websites. California AEP needs a representative to work on the 2013 joint AEP/.NAEP conference.

B. A 2012 Conference planning call is scheduled for October 7. A total of 10-15 booths are confirmed; more sponsors are needed. A total of 61 panel presentations have been submitted. The conference registration form is being developed. We are \$500 over budget due to a mass mailing that was sent to market the conference. It was suggested that a printable pdf of the conference pricing be included on the California AEP website. The conference has a Facebook page. It was suggested that an offer to nonmembers could be if they pay the full nonmember conference fee, then they would get one year of free chapter membership.

C. A conference call will be set in the next two weeks up by Craig Stevens for a mobile workshop subcommittee for the 2012 Conference – composed of Trevor, Lynne Binder, Craig Stevens, and Wendy Haydon.

D. Wendy will develop the “Call for Nominations” for the 2012 Board. All positions are open. Trevor will transfer to the AEP Bay Area chapter in January 2013.

**V. Programs:**

A. October 26<sup>th</sup> Program: **Chryss Meier** will be giving a talk regarding Indirect Source Review.

B. November 16<sup>th</sup> Program: Representatives from Remy Thomas and Ascent will give a CEQA talk.

C. Holiday Party Planning: It will be held on December 8<sup>th</sup> at the Crocker Art Museum. It will be free to attendees; appetizers and one free drink will be provided to attendees.

D. CEQA classes to be held on October 19<sup>th</sup> at the Elk Grove City Council Chambers and in Chico on October 27<sup>th</sup>.

E. No NEPA classes will be given this fall; Ken Bogdan is booked up.

**VI. Scholarship/Student Liaisons**

- A. Todd was absent. It was indicated that there are 20 students who want to volunteer at the 2012 conference. Each student will be given free access to conference sessions on the day that he/she volunteers, or the next day will be free if they work a full day.

**VII. Membership Update**

- A. Matt indicated that we have ~6 new members join in the past three months.

**VIII. Newsletter/Website Update**

- A. Debra was absent; no report.

**IX. APA Liaison Update**

- A. No news to report.

**X. Next Board Meeting**

- A. The next meeting is scheduled to be held on October 26, 2011 at a location TBD.