

AEP Board Meeting Minutes From October 26, 2011

Attendees: Janet Dallas, Trevor Macenski, Emily Bacchini, Todd Gordon, Debra Lilly, Wendy Haydon, and Craig Stevens

Recorder: Wendy Haydon

Meeting began: 1:00 p.m.

Location: Delta King

Meeting adjourned: 2:00 p.m.

I. Welcome/Introductions:

A. Welcome to all.

II. Minutes:

A. The August minutes have not been distributed to the Board. No review or vote. One edit is needed in the October 4, 2011 minutes – to item V.B. of Programs – add “and Ascent” to the list of presenters for the November 16, 2011 program. Emily Bacchini made a motion to approve the October 4, 2011 minutes with the edit noted above. Todd Gordon seconded the motion. The motion passed unanimously.

III. Treasurer’s Report: Emily reported that she has submitted the quarterly report to the California AEP. Current balances are listed below.

A. Checking - \$8,800.48

B. Savings - \$300.04

C. CD - \$12,352.55

D. Total - \$21,453.07

IV. Business:

A. Trevor Macenski reported that the next California AEP Board meeting will be held in Irvine on November 4th. The California AEP elections are open now for voting. The Chapter websites are still being updated and should be done by the end of the year.

B. The Mobile Workshop subcommittee tentatively approved five mobile workshops. A total of 10-15 booths are confirmed; more sponsors are needed. A total of 61 panel presentations have been submitted; 41 presentations are needed. A Panel Presentation Review subcommittee is currently reviewing the panel presentations to make a recommendation regarding the selected presentations for the conference; a meeting will be held on November 4th to discuss the presentations. The Conference-at-a-Glance will be done by November 30th and **Matt Franck** will send it out via an eblast to the entire AEP membership; it will also be posted on the website. A Keynote Speaker for the conference is still needed.

C. The “Call for Nominations” for the 2012 Board has been developed. It should be reviewed by **Janet Dallas, Trevor, and Matt**, and **Matt** should eblast it to all chapter members on November 4th, with a due date to respond by November 30th. The election will occur using Survey Monkey from December 5th through 19th.

V. Programs:

A. November 16th Program: Representatives from Remy Thomas, OPR, and Ascent will give a talk regarding Alternatives and Cumulative Impacts. Flyers are being developed and will be sent out by **Matt** via eblast in early November.

- B. Holiday Party Planning: It will be held at 5:30 p.m. – 7:30 p.m. on December 8th at the Crocker Art Museum. It will be a mixer with The Wildlife Society (TWS) and the American Planning Association (APA). It will be free to attendees who RSVP to Janet by November 30th (appetizers and one free drink); after November 30th, the cost will be \$5 per person. Soft drinks and bottles of water will be free to all attendees. The cost to attend for nonmembers of the three organizations will be \$5. Flyers are being developed and will be sent out by **Matt** via eblast in early November.
- C. The 2012 Board Annual Planning meeting will be held on Thursday, January 5, 2012 at 5:30 p.m. at AECOM. It will be a dinner meeting. The meeting is open to all chapter members who are interested in assisting the Board.

VI. Scholarship/Student Liaisons

- A. Todd reported that 10 applications for scholarships have been received; one application from CSU Chico and the remainder from CSUS and UC Davis. Emily and Todd will review the applications and recommend winners, who will be announced via an eblast by **Matt** at the end of November. The winners will be invited to attend the January 2012 lunch program meeting to receive their scholarship award.

VII. Membership Update

- A. Matt was absent; no report. Craig Stevens indicated that he spoke with ICF regarding increasing ICF's involvement in AEP. A possible lunchtime presentation about AEP at ICF was mentioned; **Matt and Trevor** may want to be involved in this. Craig will followup with ICF and also MWH.

VIII. Newsletter/Website Update

- A. No news to report.

IX. APA Liaison Update

- A. The APA Speaker Series will continue through November.

X. Next Board Meeting

- A. The next meeting is scheduled to be held on November 16, 2011 at the Embassy Suites at 1:00 p.m.