

AEP 2012 Planning Meeting Minutes From January 5, 2012

Attendees: Janet Dallas, Trevor Macenski, Todd Gordon, Craig Stevens, Matt Franck, Mike Parker, Pat Angell, Angela McIntire, Christy Ryan, Emily Bacchini, and Wendy Haydon

Recorder: Wendy Haydon

Meeting began: 6:00 p.m.

Location: AECOM

Meeting adjourned: 8:23 p.m.

I. Welcome/Introductions:

A. Welcome to all.

II. Minutes:

The August minutes have not been distributed to the Board. No review or vote. The November minutes were not distributed to the Board. No review or vote. No meeting in December was held.

III. Treasurer's Report: Emily provided a draft budget for 2012, which was reviewed. It was decided that revenue should be increased and costs should be reduced so that a less negative net income would result. **Emily** will make the revisions and the Board will re-review and vote on it at the January 24, 2012 meeting.

IV. Business:

A. Trevor Macenski reported that the California AEP website has ongoing fixes being made to it. The Channel Counties website will be the first chapter website to be revamped, then the San Francisco website, then ours. We need to identify someone to work with Kenneth (the California AEP webmaster). Job posting ad revenue will be discussed at the January 21st California AEP Board meeting, to be held in Sacramento. The CEQA map website will be integrated into the California AEP website in about six months.

B. **Wendy Haydon** will email the election results to the Board.

C. **Janet Dallas** will email the Chapter Manual to the Board.

V. Programs:

A. The Board will discuss the cost of our lunch programs (cost to members vs. non-members) at the January 24, 2012 Board meeting.

B. **Pat Angell** will be responsible for posting our events on LinkedIn and Facebook.

C. **Matt Franck** will e-blast the January 24th Program flyer to the membership on January 6, 2012.

D. A tentative lunch program schedule was developed, as follows:

1. January: Tuleyome on January 24th at Embassy Suites
2. February: Climate Action Plan (CAP) Toolkit on February 28th at AECOM
3. March: CEQA Workshop on March 27th at Elk Grove City Council Chambers
4. April: USACOE Nationwide Permits Update (Lisa Gibson) on April 24
5. May: Statewide Conference; no lunch program

6. June, August, September, and October: program to be determined
 7. July: an evening mixer with details to be determined
 8. November: CEQA Workshop
 9. December: Holiday Mixer with details to be determined
- E. Ideas for Programs: Caltrans Information Database; OPR CEQA Guidelines Update (to be held after March); NEPA Workshop; Caltrans NEPA delegation process; Legislative Update; State Regulation of Wetlands; Streamlining ESA Compliance; AWEA – Siting Wind Facilities; USFWS presentation regarding Take of Golden Eagles; Sierra Business Council; and an Update on Water Quality Regulations/Permits

VI. Scholarship/Student Liaisons

Todd Gordon reported that four scholarships will be given. One of the four recipients will attend the January 24th lunch program meeting. **Todd** will invite the other three recipients to the February lunch program meeting.

VII. Membership Update

No report.

VIII. Newsletter/Website Update

Mike Parker will be the newsletter editor. Six newsletters will be produced in 2012, every other month, starting in February 2012. The newsletter will be embedded in an email. Newsletters will be released on or about the 1st to 5th of the month. The first newsletter will include a lead article, President's message, board member list, new/renewing members list, and a Conference-At-A-Glance.

IX. APA Liaison Update

No report.

X. Next Board Meeting

The next meeting is scheduled to be held on January 24, 2012 at Embassy Suites at 1:00 p.m. following the Lunch Program meeting.