

AEP Board Meeting Minutes From March 19, 2008

Attendees: Kerri Mikkelsen Rose, Janet Dallas, Trevor Macenski, Kristie Ehrhardt, Christy Ryan, Kristin Faoro, Wendy Haydon

Recorder: Wendy

Meeting began: 11:30 a.m.

Location: CH2M HILL

Meeting adjourned: 1:00 p.m.

I. Welcome/Introductions

- A. Welcome to all.

II. Minutes (February)

- A. No changes made to the Minutes – they were approved as-is.

III. Treasurer's Report – submitted by Emily via email

- A. Checking - \$12,016.93
- B. Savings - \$7,218.00
- C. CD - \$5,148.65
- D. Total - \$24,383.58

IV. Business

- A. **Chapter Director Report:** Nothing new to report.

Kerri may not be able to attend the March 29 State Board Meeting in San Diego, and is looking for someone to attend in her place. Possibly Bruce Webb will attend instead.

The Chapter Summit will be held in the Inland Empire on July 12. The location is to be determined.

Emerging Issues Committee: anyone interested in being involved, let Kerri know.

- B. **Legislative Liaison:** Bruce Webb did not attend the meeting; nothing new to report.
- C. **Website:** Nothing new to report.
- D. **Other:** It was suggested that the Chapter Website address should be added to the bottom of the autosignatures of those who send out emails to the entire membership (**Matt** when he sends out the newsletters, **SGA**, and **Jennifer**, and **Kristie** when they send out programs info). **Kristie/Jennifer** should contact SGA to let it know about this request.

V. Newsletter: Matt did not attend the meeting; nothing new to report.

- A. It was asked if it would be possible to insert the electronic html newsletter into the email rather than attaching the newsletter to an email. It was also asked if newsletter contents hot links could be put in the email that would bring the reader immediately to the article below in the email or to the Chapter website. **Matt** should check into these suggestions; they can be discussed at the next Board meeting.
- B. The scholarship recipients will receive their awards at the March 21 luncheon, so **Matt** should include the scholarship winner information in the next newsletter.

VI. Membership Update

- A. There are 234 chapter members. 3 members are new, 20 are renewals, and 3 members did not renew. **Christy** will follow-up with the non-renewing members in an attempt to re-gain membership; **Christy** is also tracking which members attend luncheons and mixers.

VII. Liaison: Nothing new to report.

- B. **Christy** is the liaison with APA. APA is having a one-day “Sacramento, the Sustainable Region” conference in Sacramento at the Capitol Plaza Ballrooms on Friday, April 18, 2008.

VII. Programs

- A. Allan Gordon with the State Capitol will speak on March 21 at a luncheon to be held at the Spagetti Factory in downtown Sacramento. To date, there are 34 RSVP'd attendees.
- B. No mixers are planned at this time. Instead, a possible wine tasting trip in August with the Central California Chapter was discussed. **Christy** will check on this because she was contacted by the neighboring chapter. **Wendy** should email the wine tour bus contact person information to Christy and Kristie.
- C. The Solano Land Trust may conduct a site visit to the Jepson Prairie Preserve in late April (a Saturday morning) for AEP members. **Kristie** is working on this.
- D. May 16 will be the AEP Advanced CEQA Workshop. Coordinator is Mary Reents; co-coordinator is Brian Smith. **Janet** should check on location availability for the workshop. Many suggestions for meeting locations for the workshop were made including: City/County Parks facilities, CSUS Alumni Center, CEC building

VIII. Student Liaison

- A. The awards to the 2 winners will be presented to them at the March 21 luncheon to be held at Spagetti Factory. **Trevor** should contact the winners to invite them, and to also create the certificates to present to them. **Emily** should make sure there are checks for the winners at the luncheon.
- B. A lengthy discussion occurred regarding criteria for scholarship applicants, such as (1) requiring them to have a minimum number of units completed OR be a Junior level; (2) be a full-time student (vs. part-time); (3) must attend a school within our chapter's service area (service area is shown on AEP State website). Are the scholarships for academic achievement or to encourage students to pursue an environmental degree? – it was agreed that they are a combination and that the criteria should not be so stringent at this time. No need to screen out applicants because there were only 5 applicants for this first round of scholarship awards.
- C. **Trevor and Kristin** will revise the scholarship application form to incorporate the Board's comments, and will submit it to the Board, and then to Marc along with the general information and Frequently Asked Questions (FAQs) for **Marc** to post on the chapter website.
- D. **Trevor** to send membership applications to the 5 scholarship applicants, asking them to fill them out and to send them to Emily. **Emily** will pay for the memberships.
- E. Trevor and Kristin suggested (1) having student recruitment pizza lunches at UCD and CSUS in which they would make a presentation regarding AEP and attempt to recruit student members; and (2) holding a basic (practical not theory) CEQA class for students. **Trevor** should ask the UCD students if they would be interested in attending/paying for such a class and if they would travel to Sacramento for such

class. **Kristin** should ask the CSUS students if they would be interested in attending/paying for such a class and if they would travel to Davis for such class. They also are interested in recruiting students from the junior colleges.

IX. Next Meeting

- A. The next meeting is scheduled for April 23, 2008 at 11:30 a.m. at Christy's office (Kleinfelder).
- B. **Christy** will email the board members with a request to RSVP to the meeting for lunch planning purposes around April 15, 2008.
- C. Address:
Kleinfelder
3077 Fite Circle
Sacramento, CA 95827
916-366-1701 (Christy)

Directions to Kleinfelder:

Take Bradshaw Road exit off US 50 – go north
Right on Business Park Drive – go 0.7 mile
Right on Horn Road – go 0.1 mile
Right on Fite Circle – go 0.3 mile